

# Department of Chemical and Process Engineering

## Important Information for Incoming Students

### Contact Person for Incoming Students (Erasmus, Overseas, Free Mover etc):

Learning Agreement, Changes to the Learning Agreement, Examinations, Campus Management System, General Questions, Study Consultation etc.

- Mrs Marion Gärtner, [marion.gaertner@kit.edu](mailto:marion.gaertner@kit.edu), Phone 0721-608-42961
- Consultation Hours by Appointment
- Please always include the following Information in an Email: Last Name, First Name and Student Number

### ERASMUS Coordinator:

- Prof. Dr.-Ing. Steffen Grohmann, [steffen.grohmann@kit.edu](mailto:steffen.grohmann@kit.edu)
- Consultation Hours: Tuesday, 14:00 – 15:30, Bldg. 40.32, Room 132  
(please register in advance by E-Mail )

### General Information about the Modules:

- **Lecture List:**  
<https://campus.studium.kit.edu/english/events/catalog.php#!campus/all/fields.asp?group=Vorlesungsverzeichnis>  
Note: Select the Correct Semester



- **Module Manual:**  
<https://www.ciw.kit.edu/1653.php>

**M 6.1 Modul: Additive Manufacturing for Process Engineering [M-CIWVT-105407]**

**Verantwortung:** TT-Prof. Dr. Christoph Klahn  
**Einrichtung:** KIT-Fakultät für Chemieingenieurwesen und Verfahrenstechnik  
**Bestandteil von:** Technisches Ergänzungsfach (EV ab 01.04.2020)

Leistungspunkte	Notenskala	Turnus	Dauer	Sprache	Level	Version
6	Zehntelnoten	Jedes Sommersemester	1 Semester	Englisch	5	1

Pflichtbestandteile		
T-CIWVT-110902	Additive Manufacturing for Process Engineering - Examination	5 LP Klahn
T-CIWVT-110903	Practical in Additive Manufacturing for Process Engineering	1 LP Klahn

**Erfolgskontrolle(n)**  
Die Erfolgskontrolle besteht aus zwei Teilleistungen:

1. Praktikum; Studienleistung nach § 4 Abs. 3 SPO.
2. mündliche Prüfung im Umfang von ca. 30 Minuten nach § 4 Abs. 2 Nr. 2 SPO.

**Voraussetzungen**  
Die Anmeldung zur mündlichen Prüfung ist erst nach der erfolgreichen Teilnahme am Praktikum möglich.

- **ILIAS (Lecture Materials, Learning Platform):**  
[https://ilias.studium.kit.edu/login.php?client\\_id=produktiv&cmd=force\\_login&lang=en](https://ilias.studium.kit.edu/login.php?client_id=produktiv&cmd=force_login&lang=en)
  - Register
  - Organizational Units
  - Department of Chemical and Process Engineering
  - Choose the correct Semester
  - Click on the Desired Course and follow further Information
- **Lectures:**
  - Lecture Registration (usually not required, only for internships, excursions etc.)
  - Do not miss the first Lecture (Information on the Lecture, Exercises, Appointments, ...)

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- **Examinations:**

Before taking an exam, Mrs Gärtner MUST be informed which exam will be taken so that Mrs Gärtner can add the course to your Study Plan in the Campus Management System. This does not happen automatically based on the learning agreement, as there are often changes therein. Courses must always be specified with the module number - NOT with the lecture number.

**Important:** Registering for an exam in ILIAS is NOT an official exam registration. You must always register for an exam in the Campus Management System.

**Written Exams:**

- Observe **R**egistration and **D**eregistration Deadlines.

**Oral Exams:**

- Arrange the Exam Date with the Lecturer (or his/her Office). Then register for the Exam in the Campus Management System. Registration must be done BEFORE the Exam.

**Courses taken at the Language Center/HoC/Studium Generale**

- Registration for the Exam takes place at the respective Institution
- After the Exam, the grade will be entered by the institution in the folder "Not assigned grades".

Once you see the result there, please send me an email. I will then record the grade in your study plan.

- International Exchange Webseite: <http://www.ciw.kit.edu/auslandsstudium.php>
- Student Council CIW/VT (Exam Protocols): <https://www.fs-fmc.kit.edu/protokolle/ciw>
- Registration for Internships etc. (Contact Lecturer)